

**Tony Kershaw**  
Director of Law and Assurance

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15 November 2021

## **Fire & Rescue Service Scrutiny Committee**

A meeting of the Committee will be held at **10.30 am** on **Tuesday, 23 November 2021** at **County Hall, Chichester, PO19 1RQ**.

**Note:** In response to the continuing public health measures, there will be limited public access to the meeting. Admission is by ticket only, bookable in advance via: [democratic.services@westsussex.gov.uk](mailto:democratic.services@westsussex.gov.uk)).

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>.

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### **Agenda**

- 10.30 am
1. **Declarations of Interest**  

Committee members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
  2. **Minutes of the last meeting of the Committee** (Pages 5 - 8)  

The Committee is asked to agree the minutes of the meeting held on 1 October 2021 (cream paper).
  3. **Urgent Matters**  

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

- 10.35 am 4. **Responses to Recommendations** (Pages 9 - 10)
- The Committee is asked to note the responses to recommendations made at the 1 October meeting from the Cabinet Member for Community Support, Fire and Rescue.
- 10.40 am 5. **West Sussex Fire & Rescue Service Statement of Assurance** (Pages 11 - 58)
- The statement provides assurance on financial, governance and operational matters and shows how the service paid due regard to the expectations set out in its Integrated Risk Management Plan and as part of the Fire and Rescue National Framework for England.
- 11.10 am 6. **End of September 2021 (Quarter 2) Quarterly Performance and Resources Report** (To Follow)
- A report by the Director of Law and Assurance, setting out the finance and performance position as at the end of September 2021.
- The Committee is asked to examine the data and supporting commentary for the performance and resources report and make any recommendations for action to the Cabinet Member for Community Support, Fire and Rescue.
- 11.55 am 7. **Work Programme Planning and Possible Items for Future Scrutiny**
- The Committee is asked to review its current draft work programme taking into account the Forward Plan of Key Decisions and any suggestions from its members for possible items for future scrutiny.
- (a) **Forward Plan of Key Decisions** (Pages 59 - 62)
- Extract from the Forward Plan dated 27 October 2021 – attached.
- An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.
- The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.
- (b) **Work Programme** (Pages 63 - 66)
- The Committee to review its draft work programme for the year ahead taking into consideration the checklist at Appendix A.

12.10 pm

8. **Requests for Call-in**

There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

9. **Date of Next Meeting**

The next meeting of the Committee will be held on 13 January 2022 at 10.30 am at County Hall, Chichester. Probable agenda items include:

- Fire and Rescue Service Strategic Performance Report Quarter 2
- Priority Programme Update
- Communities Risk Management Plan

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 24 December 2021.

**To all members of the Fire & Rescue Service Scrutiny Committee**

**Webcasting**

Please note: this meeting is being filmed for live and subsequent broadcast via the County Council's website on the internet. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.